

COLCHESTER SCHOOL DISTRICT

POLICY: LOCAL ACTION PLAN

DATE ADOPTED: October 21, 2003

POLICY STATEMENT

In accordance with state law, it is the policy of the Colchester School District to establish annually a local action plan, based on student achievement data, that sets forth goals and associated resources needed to improve student performance.

The Superintendent shall develop and maintain procedural guidelines relative to this policy.

Legal References:

V.S.A. Title 16 § 165

VT State Board of Education Manual of Rules and Practices § 2120.1

Date Warned: August 1, 2003

First Reading: August 5, 2003

Second Reading: August 19, 2003

Third Reading: October 21, 2003

PROCEDURAL GUIDELINES

The School Board, after consultation with the Superintendent and the Principal(s), will approve a planning process and action plan designed to utilize resources effectively to support high level student learning.

1. The School Board will designate participants to serve on the action planning team from recommendations made by the Superintendent, Principal(s), other Board members and feedback from educators and other community members. Participants will include teachers, School Board members, administrators, parents, other community members, and may involve students when appropriate.
2. The plan will be developed using student performance data obtained from state and local assessments and other formal and informal information related to student performance such as, but not limited to, dropout, transfer and retention rates, course enrollment patterns, gender differences, student poverty, graduation rates, and access to technology.
3. The School Board will approve the plan which will contain:
 - a. specific goals and objectives for improved student learning;
 - b. educational activities and strategies specifically designed to achieve these goals, including professional development for administrative and instructional staff as well as leadership development for School Board members;
 - c. assessments of efforts to maintain a safe, orderly, civil and positive learning environment free from harassment, hazing and bullying;
 - d. time lines for expected results;
 - e. recommendations for the financial support required to achieve the goals and objectives; and
 - f. links to the multi-year goals and objectives of the school's strategic plan.
4. The Principal is responsible for implementing the action plan and will work collaboratively with the Superintendent to provide annual progress reports to the School Board.
5. At least annually on or before January, the School Board will reconvene the action planning team to review the action plan, determine its effectiveness toward meeting the stated goals, and revise as necessary based upon updated student performance data and other locally developed evaluative criteria.
6. The Principal, in collaboration with the Superintendent, will prepare a plan for Board approval to ensure that the community is informed annually by March about the school's progress toward meeting the goals of the plan.

The Superintendent will assure that the District's policies on supervision and evaluation, student assessment, reporting, professional development, and other policies and procedures are aligned to support the accomplishment of action plan goals and objectives.